

ANNEX V

Individual Protection Assistance (IPA) / Cash Vulnerability Criteria

Reference annex for applicants and selected partner (NOT FOR COMPLETION)

This annex is a reference document. Applicants should not rewrite the criteria; they should explain in the narrative proposal how they will operationalize the criteria, safeguards, verification and post-distribution monitoring. Applicants should explain in Annex I how they will operationalize the criteria.

1. Purpose and scope

This framework establishes vulnerability criteria for emergency, one-off or short-cycle Individual Protection Assistance (IPA) targeting eligible families of missing persons residing in Türkiye, with a focus on Gaziantep. IPA is specific-purpose protection assistance and is not general multi-purpose cash assistance.

2. Objectives

IPA aims to provide immediate financial relief where vulnerability is compounded by the absence of a missing family member; address urgent protection-related needs such as healthcare transport, rent/eviction risk, critical protection-related debt, GBV safety, child protection, basic needs and access to services; and facilitate safe referrals to longer-term assistance where available.

3. Mandatory eligibility conditions

All mandatory eligibility conditions must be met. In addition, the household must demonstrate at least two vulnerability indicators. IPA must be voluntary, based on informed consent, and linked to a protection assessment. Assistance should not be framed in a way that coerces registration or disclosure of sensitive information.

#	Mandatory condition	Flexibility / note
1	At least one family member is missing/disappeared/unaccounted for and no valid death certificate has been issued.	Accepted forms may include ICRC/HRFT tracing referral, police missing-person report, official correspondence, IIMP case number, or credible self-declaration where documents are unavailable.
2	Family resides in Türkiye at time of application.	Priority location: Gaziantep, including urban, peri-urban or rural areas.
3	Household is engaged through the IIMP outreach/registration pathway, subject to informed consent.	Registration support must be voluntary and protection-sensitive.
4	Household is not receiving cash support for the same identified need from the same project in the same cycle.	One-off payment per eligible household/cycle unless otherwise approved by IIMP.

4. Vulnerability indicators

Category	Examples of indicators
Household status	Female-headed household; single adult female; elderly-headed household without working-age adult; single parent with child under 18; ≥4 minor children; dependency ratio ≥1.5; household size ≥7.
Legal status	No valid legal documentation; expired or pending registration/residence permit.
Health/disability	Member with disability; self-reported/undocumented disability; chronic or serious illness; pregnant or lactating woman.
Economic vulnerability	No income; income below poverty threshold; severe housing debt/eviction risk; outstanding medical debt/unmet health cost; no access to bank account or financial services.
Protection	Woman/girl at risk of or experiencing GBV; child labour risk; child out of school; unaccompanied or separated child; trafficking/exploitation risk; family member in detention.
Negative coping mechanisms	Removing children from school to work; high-interest/informal debt; reduced meals/skipping meals; selling productive assets.

5. Eligible uses and suggested amount

Intended use	Evidence required	Amount / modality
Healthcare / hospital transport	Medical referral letter or appointment confirmation	Equivalent of USD 150 paid in TRY at the UN operational exchange rate on the date of disbursement; one-off payment.
Rent / eviction prevention	Rental contract, landlord notice or protection assessment	Equivalent of USD 150 in TRY; one-off payment.
Critical protection-related debt	Creditor letter, declaration of urgency, protection assessment	Equivalent of USD 150 in TRY; one-off payment; only where linked to immediate protection risk.
GBV safety / relocation	Case manager referral; no documentation of GBV incident required	Equivalent of USD 150 in TRY; one-off payment; safe recipient selection required.
Child protection / school re-enrolment	School enrolment confirmation or child protection referral	Equivalent of USD 150 in TRY; one-off payment.
Basic needs linked to protection risk	Intake assessment and self-declaration	Equivalent of USD 150 in TRY; one-off payment.

6. Intake and verification process

Step 1: voluntary registration/outreach pathway and informed consent. Step 2: vulnerability and protection screening by trained case manager. Step 3: decision by case manager with supervisor endorsement. Step 4: safe disbursement through the most appropriate modality. Step 5: light post-distribution monitoring within four weeks, using safe and confidential methods.

7. Protection safeguards

The partner must apply Do No Harm, survivor-centred GBV protocols, child safeguarding and best interests principles, confidentiality, complaints and feedback mechanisms, anti-fraud controls, and secure data handling. Beneficiary-identifiable data must not be shared externally without consent and appropriate secure arrangements.

8. Review and adaptation

The criteria may be reviewed by IIMP during implementation, in consultation with the partner and, where appropriate, affected communities, particularly if the context, referral pathways or social assistance criteria change.